

VISITATION POLICY

LAKE COUNTY JUVENILE DETENTION CENTER
3000 W. 93rd Avenue, Crown Point, IN 46307
Phone: (219) 660-6900

PARENT INFORMATION

DISCLAIMER: Exceptions to the following policies must be approved by the Director/Asst. Director of the Juvenile Detention Center.

VISITING POLICY: Residents will be allowed a total of three (3) visits per week Monday through Saturday. After submitting proper documentation, the Intake Department will verify the validity of the documents. After verification of the documents, the Intake Department will add the visitor(s) to the approved visitor's list.

VISITING HOURS:

MONDAY – SATURDAY: 7:00 PM to 9:00 PM (*no one permitted entry after 8:30 PM*)

SUNDAY: Special Visitations

Those permitted to visit include:

- **Parents or legal guardian**
- **Grandparents**
- **Step-parents**
- **Siblings over the age of 18.**

Those wishing to visit their child Monday through Saturday may enter the center under the supervision of the Security Department. Visitors are not required to notify the center in advance of their intended visit but must show identification upon arrival. Visitors who refuse to or cannot provide identification will be denied entry. Security Officer(s) will verify the visitor is on an approved list. If the Security Department or Intake cannot verify the visitor they will be asked to leave and to call Intake (219) 660-6900 for additional information.

If visitation reaches capacity, the length of time per visit shall be limited to thirty (30) minutes. If the facility is short-staffed, the length of time per visit shall be limited to fifteen (15) minutes.

All visitors must sign and acknowledge the **visitation rules and dress code** when asked to do so by Security staff. Any visitor found violating the dress code will be denied entry.

ZERO TOLERANCE OF DEFIANT BEHAVIOR DURING VISITATION

VISITATION RULES

- **Visitors shall include parents, grandparents, step-parents, and siblings over the age of 18. Siblings visiting for the first time must bring a birth certificate.**
- **All visitors must provide photo identification.**
- **All visitors must sign in when asked to do so by Security staff.**
- **Read and acknowledge the Dress Code as posted when you enter the facility**
- **All pockets must be emptied and items must be placed into a locker.**
- **No items are permitted to be carried into visitation.**
- **No coats, jackets or headwear will be allowed into the visitation area.**
- **No smoking is permitted in the facility at any time.**
- **PHYSICAL CONTACT WILL ONLY BE ALLOWED DURING SPECIAL VISITATIONS.**
- **SPECIAL VISITATION: Special visitation is court-ordered and conducted for residents who are being placed out of state in girls'/boys' school, residents who have children, or residents who will be away from their family members (siblings, grandparents) for an extended period.**
- **No items are to be passed between visitors and residents.**
- **Residents and visitors are to keep their hands and arms on top of the table at all times.**
- **Only two (2) visitors are allowed per resident at one time.**
- **Any disorderly visitors or residents will be removed.**
- **Any visitor that smells of alcohol or appears to be under the influence will not be allowed to visit and will be asked to exit the facility.**
- **If visitation reaches full capacity, the length of time per visit shall be limited to thirty (30) minutes per child. Security staff shall monitor the time and advise when time has expired. If attendance goes below capacity, previous visitors will be allowed to re-enter.**
- **If the facility is short-staffed, visitation shall be limited to fifteen (15) minutes per child.**
- **In the event of an emergency during visitation hours, Security staff will advise visitors and residents what actions to take. It is important that their instructions are followed precisely and promptly.**
- **During severe weather conditions such as a tornado alert, it is advisable to call ahead of time to verify that visitation will take place. The number is 219-660-6900.**
- **In the event that visitation must be cancelled for any reason, signs will be posted in advance when possible.**
- **Security Officer(s) have discretion on visitation policy & procedure.**
- **Violation of these rules by a visitor will result in them being removed from the visitation area and further visitation privileges may be revoked.**

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